

Updates to Project Monitoring process - May 2025

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Due to feedback provided from Department staff, we have made some changes to the Projects and Project Monitoring modules of the AWM System.

This article provides more detail about these updates, including the updated field descriptions. We will use an example of a project with two contracts to demonstrate.

Update to Project Monitoring Header

Now when you open the Project Monitoring record, you will see the report month and when it is due to be approved.

The screenshot shows a form titled 'General' with three fields: 'Report Month' set to 'May 2025', 'Report Deadline Date' set to '08/06/2025' with a calendar icon, and 'Project Name' set to 'DoWH Projects #551 - test project 1' with a 'Select' button.

Entering Financial Data on Project and Contract setup

We have set up the entry of financial data throughout the duration of the project to be entered on the Project and Contract Monitoring record but displayed as 'view-only' fields (in grey) on the **DoWH Project** and **DoWH Contract** records. This is so that a user can quickly see the most up-to-date financial data about the project.

DoWH Projects

When you create a Project, you are only asked to input the 'Original Allocated Funding' for the project.

The screenshot shows a form titled 'Project Financials' with three fields: 'Original Allocated Funding' with a value of '0' and 'kina' unit, 'Current Allocated Funding' with a greyed-out field and 'kina' unit, and 'Value Of Project Works To Date' with a greyed-out field and 'kina' unit.

Example: we know we have a budget of 1,200,000 kina so we would enter this in the Original Allocated Funding field.

Field	Description	Data Entry
Original Allocated Funding	The total funding that has been allocated to this project.	Decimal number (no commas or spaces)

Field	Description	Data Entry
Current Allocated Funding	This should be updated if the total funding has increased or decreased since the Original Allocated Funding value was provided. This is a lookup to the most up-to-date monthly project monitoring record.	View-only
Value of Project Works to Date	Refers to the total monetary value of the project work completed to date. This is a sum of the associated Contract(s) Value of Works to Date.	View-only

DoWH Contracts

When you create the Contract as part of that Project, you will be asked to input the 'Awarded Contract Value' and select the Contract Category.

Contract 1:

Contract Value

Awarded Contract Value	<input type="text" value="700000"/> kina
Current Contract Value	<input type="text" value="700000"/> kina
Contract Category	<input type="text" value="Proforma Contract (value < K1m)"/> ▼

Contract 2:

Contract Value

Awarded Contract Value	<input type="text" value="500000"/> kina
Current Contract Value	<input type="text" value="500000"/> kina
Contract Category	<input type="text" value="Proforma Contract (value < K1m)"/> ▼

Field	Description	Data Entry
Awarded Contract Value	The original value of the contract agreed.	Decimal number (no commas or spaces)

Field	Description	Data Entry
Current Contract Value	This will be the same as the Contract Award Value unless there has been a variation to change the contract value and scope (either increased or decreased). This is a look-up to the most up-to-date data from the Monthly Contract Monitoring record.	View-only
Contract Category	The DoWH Contract Category based on the kina value of the contract.	Dropdown list

Contract Monitoring

Now when you go to update the Contract Monitoring table you will have the ability to update the current contract value under the Contract Value section.

Contract 1:

Contract Value

Awarded Contract Value

Current Contract Value

Example: The Current Contract Value has been updated to 800,000 kina because of a variation in the contract.

Contract 2:

Contract Value

Awarded Contract Value

Current Contract Value

Field	Description	Data Entry
Awarded Contract Value	The original value of the contract agreed. Lookup to the DOWH Contract record.	View-only
Current Contract Value	This will be the same as the Contract Award Value unless there has been a variation to change the contract value and scope (either increased or decreased).	Decimal number (no commas or spaces)

The Contract Financial Status section is where you enter data relating to how the budget is being spent each month

on the project.

Contract 1:

Contract Financial Status

Value of Works to Date	100000	kina
Claim Certified	100000	kina
Claim Paid	100000	kina
Financial Progress	13	%

NOTE: The Financial Progress calculation is updated when the record is saved.

In this example, Value of Works to Date = 100,000, Current Contract Value = 800,000.

Financial Progress = 100,000 / 800,000 = .125 (13%)

Contract 2:

Contract Financial Status

Value of Works to Date	50000	kina
Claim Certified	50000	kina
Claim Paid	50000	kina
Financial Progress	10	%

Field	Description	Data Entry
Value of Works to Date	Refers to the total monetary value of the project work completed to date.	Decimal number (no commas or spaces)
Claim Certified	Represents the amount of a contractor's claim for payment that has been reviewed and formally approved.	Decimal number (no commas or spaces)
Claim Paid	The total actual amount paid to the contractor to date.	Decimal number (no commas or spaces)
Financial Progress	The calculation of <i>Value of Works to Date / Current Contract Value</i> (represented as a %).	Auto-generated

Project Monitoring

Under the Project Monitoring record there is a Project Budget and Project Budget Status section.

Project Budget

Current Allocated Funding	1300000 kina
Total Current Contracts Value	1300000 kina

Example: Since we agreed to add a variation of an additional 100,000 kina for Contract 1, it is agreed that the allocated funding is increased from 1,200,000 to 1,300,000.

Field	Description	Data Entry
Current Allocated Funding	This should be updated if the total funding has increased or decreased since the Original Allocated Funding value was provided.	Decimal number (no commas or spaces)
Total Current Contracts Value	This is the sum of the most up-to-date Current Contract Values.	View-only

Project Budget Status

Value Of Project Works To Date	150000 kina
Financial Progress	12 %

Example: Together, the two contracts 'Value of Works to Date' equals 150,000 (100000+50000), the updated 'Current Allocated Funding' equals 1,300,000.

$Financial\ Progress = 150,000 / 1,300,000 = 11.5\ (12\%)$

Field	Description	Data Entry
Value of Project Works to Date	The sum of the Contract 'Value of Works to Date'. I.e., if there are multiple contracts then this value should combine their Value of Works to Date figures. If there is only one contract for the project then it should be the same value.	Auto-generated
Financial Progress	The calculation of Value of Project Works to Date/ Current Allocated Funding (represented as a %)	Auto-generated

After Monitoring Updates

Once records are updated in the Monitoring records, you will see the DoWH Projects and Contracts records will be updated with the most up-to-date information.

DoWH Projects

Project Financials

Original Allocated Funding	1200000	kina
Current Allocated Funding	1300000	kina
Value Of Project Works To Date	150000	kina

DoWH Contracts

Contract 1:

Contract Value

Awarded Contract Value	700000	kina
Current Contract Value	800000	kina
Contract Category	Proforma Contract (value < K1m)	▼

Contract 2:

Contract Value

Awarded Contract Value	500000	kina
Current Contract Value	500000	kina
Contract Category	Proforma Contract (value < K1m)	▼