HOW TO - Add Photos to Project Monitoring Records

17/01/2025 7:58 am +10

While we want to add progress and issues photos to the project and contract monitoring records, you might want to also add some photos to the Project and Contract records to show some significant before and after photos, and documents such as the actual Contract document.

To add photos to the project, follow the steps below:

1. Open the project by searching for 'DOWH Projects' in the menu

ASSET & WORK MANA	AGER Papua New Guinea 🗸	
≡ Menu		Show Carousel
🔮 Мар	Home >	~
Insights	Projects by Status Project Status	\Rightarrow
♦ DoWH Projects	Asset and Inventory Data	<u> </u>
	DoWH Projects	*

2. To see the list of projects as a data table, click on the layer and select 'Show Grid'.

	≡ Menu	-	♦ Down/Projects ∞ 0 HIII TY ± ∞ 0 HIII TY ± 0 0 HIII TY ±								
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Projects	Map	=	٠	Project Name	Asset ID	PIP Number	IFMS Number	AWM ID	Funder ID		
×			٠	Highlands Highway - Reconstruction And Upgrade of Mendi Kiburu Junction To Nipa S		49		-UPGRD-49			
tems	Insights		٠	Balyer Lumusa Road - Emergency Pavement Restoration And Drainage Works Includi		54		-REHAB-54			
			٠	Magi Highway - Upgrade and reseal from Imila Bridge to Moreguinea Turnoff (35km)		55 05625	23616	A2W-UPGRD-55			
	DoWH Projects		٠	Buka Road - Upgrade and sealing of 2.5km from Chabbai Junction to Tortei EoS.		56		B32-UPGRD-56			
			٠	Sealing of Harikalyufa to Koyando Road of Unggal Bena District, Eastern Highlands P		57		C17-REHAB-57			
			٠	Highlands Highway - Long Term Performance Based Road Maintenance Service Of 3		58		A6-MAINT-58			
			•	Highlands Highway - Maintenance and Reseal from Miundi Bridge to Kagamuga Airpo		59		A7-MAINT-59			
			٠	Highlands Highway - Emergency River Training And Embankment Protection Works At		50		A5-MAINT-60			
			٠	Upgrading, Sealing and Associated Drainage Works on the Coastal Highway from Sa		51		A9W-UPGRD-61			
· ·			٠	New Britain Highway - Pavement Maintenance, Grading and Road Shoulder Formatio		52		A10-MAINT-62			
		•	٠	Upgrading and Sealing of Halimbu to Koroba Road in the Hela Province (28Km)		53		B9-UPGRD-63			
			٠	Long Term Maintenance on Wau Highway from 9 Mile Junction (Ch.0+000km) to Pine		55		A4-MAINT-65			
			۲	New Britain Highway - Pavement Maintenance, Grading and Road Shoulder Formatio		56		A10-MAINT-66			
			٠	Highlands Highway Road Reconstruction and Upgrading to Seal Project from Nipa Se		57		B9-UPGRD-67			
			٠	Talasea Road - Upgrade To Seal from Bola Junction to Bitokara Junction.		58		B21-UPGRD-68			
Bog			٠	Pavement Rehabilitation And Upgrading Of A 12.5km Section Of The Road From Chu		59		A7-REHAB-69			
-			٠	EMERGENCY ROAD UPGRADING AND SEALING FROM TIMINI BRIDGE [CH 45+3		70		A4-UPGRD-70			
			٠	Urgent Upgrade and Maintenance of 50.4km from Kukul Junction [CH0.00km] to Kohi		71		C41-MAINT-71			
			٠	Feb-24		72		B11-REHAB-72			
			٠	Buka Ring Road - Upgrading and Sealing of the 14.70km from Pitono to Kesa, 2.30 k		73		B32-UPGRD-73			
			٠	CONSTRUCTION OF TRANS-NATIONAL HIGWAY MISSING LINK FROM EPO JUN		74		-CONST-74			
			•	New Britain Highway - EPC from Bamus Bridge to Noau Primary School		75		A1075			

3. Select the project you want to open, as well as the Project Monitoring contract. You may you need to click on the 'Hierarchy' button next to the details panel to expand this. With the Project and Contract highlighted, click the 'Add' button.

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=	Project Name	Project Description	Type Of Work			Tags >
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	West Coast Road - Upgrade, Road	West Coast Road - Upgrade Road	Corridor Upgrade	Down to Lamusmus Junc	There is no media for	this item.
	Boluminski Highway - Removal of E	Boluminski Highway - Removal of E	New Construction	Project Monitoring #110 - West Coast Road -		
	West Coast Road - Upgrade Road	West Coast Road - Upgrade Road	Corridor Upgrade	Upgrade Road Widening and Reconstruction		
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	Hiritano Highway - Pavement Maint	Hiritano Highway - Pavement Maint	Rehabilitation		Asset ID	110
	Boluminski Highway - Pavement Re	Boluminski Highway - Pavement Re	Rehabilitation			
	New Britain Highway - Pavement R	New Britain Highway - Pavement R	Rehabilitation		General	
	Mugil Bridge - Emergency Bridge R	Mugil Bridge - Emergency Bridge R	Asset Replacement		Project Name	DoWH Projects #6 - West Coast Road - Select
	New Britain Highway - Pavement R	New Britain Highway - Pavement R	Rehabilitation			Upgrade Road Widening and Reconstruction from Fangalawa Junction to Lamusmus Junc
	Hiritano Highway - Uriri New Bridge	Hiritano Highway - Uriri New Bridge	New Construction			
	New Britain Highway - Rehabilitatio	New Britain Highway - Rehabilitatio	Rehabilitation		Implementation Status	
	Coastal Highway - Pavement Repai	Coastal Highway - Pavement Repai	Rehabilitation	L	Total Expenditure	1500000 kina

4. This will result in a pop-up of your computer's filing system. Find the image you want to use and click open.

Open			>
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directly from your photo library on your device.

5. Click on the image to open further information on the image. Enter a description for the image and hit Save.

Project Monitoring #110 - West Coast Roa	ad - Upgrade Road Widening 🔔 🗙	Project Monitoring #110 - V	West Coast Road - Upgrade Road Widening and R 🔔 $ imes$
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Design 100	56		
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Post-Works	%		
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6. After saving the image description, close the image description tab. You should now see the description over the image.



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